

MENTAL HEALTH & RECOVERY SERVICES (MHRS) BOARD
Serving Coshocton, Guernsey, Morgan, Muskingum, Noble & Perry Counties
 1500 Coal Run Road – Zanesville, OH, 43701

OFFICIAL MINUTES
(August 11, 2022)

I. BOARD NOTIFICATION & COMPLIANCE WITH SUNSHINE LAW:

On August 1, 2022, board members, contract organization directors, service area news media, county boards of commissioners, and state legislators were notified the Board of Directors would meet on Thursday, August 11, 2022, at the MHRS Board Office — with the schedule of activities to include: 6:00 p.m., Separate Meetings of the Finance/Audit Committee and Partners Workgroup; and 7:00 p.m., regular board meeting.

II. CALL TO ORDER: President William Johnson called the regular board meeting to order at 7:15 p.m.

III. OATH OF OFFICE: Associate Director Elaine Shuster administered the Oath of Office to:

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|---------------------------------------|--------------------------|
| ▪ Sean Brady (Muskingum County) | New Board Member |
| ▪ Reid Carpenter (Noble County) | New Board Member |
| ▪ Dennis Hitchcock (Muskingum County) | New Board Member |
| ▪ Sue Hoover (Muskingum County) | Reappointed Board Member |
| ▪ Pamela Kirst (Muskingum County) | Reappointed Board Member |
| ▪ Tony Mayle, Jr. (Morgan County) | Reappointed Board Member |
| ▪ Dr. Dan Scheerer (Muskingum County) | Reappointed Board Member |

IV. ROLL CALL:

Board Members present:

- *William Johnson, President (Coshocton County)*
- *Sue Hoover, Vice-President (Muskingum County)*
- *Sean Brady (Muskingum County)*
- *Reid Carpenter (Noble County)*
- *Leondra Davis (Coshocton County)*
- *Randi Earnest (Guernsey County)*
- *Dennis Hitchcock (Muskingum County)*
- *Pamela Kirst (Muskingum County)*
- *Tony Mayle, Jr. (Morgan County)*
- *Dan Scheerer, M.D. (Muskingum County)*

Board Members excused:

- *Ben Taylor (Perry County)*
- *Wendy Starlin (Perry County)*

There being ten board members present, a quorum was constituted for conducting official business.

Staff Members present:

- *Misty Cromwell, Executive Director*
- *Elaine Shuster, Associate Director*
- *Karl Hoop, Crisis/Criminal Justice Coordinator*
- *Jamie McGrew, Care Management Director*
- *Rhonda Hanes, Fiscal Operations Director*
- *Roger Birch, Youth & Family Services Coordinator*
- *Linda Hand, Administrative Coordinator*

Guests present for Partners Workgroup Meeting:

- **Karen Wiggins, Executive Director, Guernsey Health Choices**
- **Major Jeremy Wilkinson, Guernsey County Sheriff's Office**
- **Brandee Burns and Erika Cameron, Facilitators of Guernsey Health Choices' CHANGES Program**

V. **AGENDA:** There being no changes to the pre-mailed agenda, LEONDRA DAVIS MOVED THAT THE BOARD APPROVE THE AUGUST 11, 2022, MEETING AGENDA AS MAILED. THE MOTION WAS SECONDED BY SUE HOOVER AND UNANIMOUSLY APPROVED.

VI. **MEETING MINUTES:** It was noted that the minutes from the June 9 board meeting were e-mailed to board members on June 20, 2022. (*The Board of Directors did not meet in July.*)

PAMELA KIRST MOVED THAT THE BOARD APPROVE THE MINUTES OF THE JUNE 9, 2022, REGULAR BOARD MEETING AS SUBMITTED. THE MOTION WAS SECONDED BY DAN SCHEERER, AND A ROLL CALL VOTE WAS TAKEN AS FOLLOWS: SUE HOOVER, YEA; LEONDRA DAVIS, YEA; RANDI EARNEST, YEA; DENNIS HITCHCOCK, YEA; PAMELA KIRST, YEA; TONY MAYLE, YEA; DAN SCHEERER, YEA; SEAN BRADY, ABSTAIN; AND REID CARPENTER, ABSTAIN. THE MOTION WAS APPROVED RECEIVING SEVEN POSITIVE VOTES AND TWO ABSTENTIONS.

VII. EXECUTIVE DIRECTOR'S REPORT:

Key issues from Misty Cromwell's August Director's Report were:

◆ **Integrated Services – Behavioral Health (ISBH) Connection:** Director Cromwell recently met with representatives from ISBH (our region's Care Management Entity for OhioRISE) to clarify roles and responsibilities and to discuss: 1) the importance of clearly defining whether discussions are related to ISBH's provision of behavioral health services or are related to OhioRISE issues; 2) the loss of Allwell Behavioral Health employees to ISBH; 3) ISBH's plans to build-out services in our region; and 4) concerns about conflicts of interest. | ISBH's service build-out plans are focused on Intensive Home-Based Treatment, Mobile Response & Stabilization Services, Behavioral Health Respite, and development of a Psychiatric Residential Treatment Center in Chillicothe in 2023.

◆ **InCK Initiative — Integrated Care for Kids — Licking and Muskingum Counties:** InCK partners recently finalized a crisis provider workflow tool that outlines what should take place from the time a child in crisis presents at a hospital – to post-stabilization follow-up services. InCK will defer to OhioRISE on those children/youth who are eligible for services via that entity which is overseen by Medicaid.

◆ **Planning for Regional Crisis Stabilization Unit (CSU) for Kids:** The MHRS Boards of Belmont-Harrison-Monroe, Muskingum Area (Coshocton, Guernsey, Morgan, Muskingum, Noble and Perry), Jefferson County and Washington County have come together to create an opportunity for the development of a 16-20-bed Children's Short-Term Residential Behavioral Health Crisis Stabilization Unit. The goal of the CSU will be to focus on serving young people with a mental health crisis without holding them in local ERs before admittance to other psychiatric facilities.

◆ **Needs Assessment Update:** Director Cromwell has received a preliminary survey report from Marsha Lewis, Ohio University Consultant. Thus far, 193 completed surveys have been submitted — with a majority of respondents noting that the three most pressing problems/issues in their communities are: Mental Illness, Deaths by Suicide, and Drug Addictions. It is anticipated the survey process will be completed by mid-September.

◆ **Budgeting Ethics – RFP Development:** At the MHRS Board staff's latest meeting with Project Consultant Dr. Michael Gillette, the group developed a list of potential questions for evaluating requests for funding. On August 8, staff members completed their homework for prioritization of services. | There is a possibility that Dr. Gillette and another consultant will be able to incorporate the RFP questions and service prioritization with the MHRS Board's strategic planning work during the first quarter of Calendar Year 2023.

◆ **Researching Opportunities for the Development of Justice and Social Enterprises:** Director Cromwell and Health Department Director Corey Hamilton recently met with Zanesville Mayor Don Mason to discuss Opiate Settlement and Ohio Builds funds coming to our communities. During that meeting, there was a discussion about the New Leaf Justice Enterprise that has three components: 1) Housing; 2) Community Connections; and 3) Workforce

Development. This program works to replant trauma survivors and provide intensive intervention that restores survivors' roots so they can regrow and thrive. They also heard about "Passion Works" in Athens, Ohio – an artist colony of persons with developmental disabilities. Later enterprise discussions addressed grant opportunities through the Appalachian Regional Commission's new community capacity-building initiative — READY Appalachia.

◆ **Lack of Psychiatric Inpatient Beds:** A stakeholder meeting was recently held to discuss the need for getting criminally involved individuals who are in crisis more quickly admitted to inpatient units. Problem-solving exchanges led to identification of three possible actions moving forward: 1) talking with psychiatrists about how to better respond to the needs of local jails in quickly getting persons in crisis into treatment; 2) creating a resource handout for judges; and 3) considering the use of Sequential Intercept Mapping and Assisted Outpatient Treatment.

◆ **CY 2023-2025 Community Assessment and Plans (CAPs):** The Ohio Department of Mental Health & Addiction Services has completely revamped their community assessment/planning processes. MHRS Boards' CAP Plans must be submitted to the Department by January 31, 2023. Process changes include a 3-year planning timeline, updated continuum of care and special population planning requirements, standardized assessment requirements and tools, submission procedures, and an increased focus on addressing health equity across the assessment and planning process.

◆ **SCOPE Project:** Care Management Director Jamie McGrew recently met with reps from the University of Pennsylvania about the SCOPE Initiative (Strategies for Coordinating Overdose Prevention Efforts). The project focuses on training First Responders in overdose prevention and has a strong emphasis on First Responder wellness. SCOPE representatives will be presenting at the Muskingum Overdose Response Team meeting on August 25.

◆ **"Stepping Up" Virtual Event in Coshocton County:** (Summary included in Board Meeting Highlights attached to the minutes.)

VIII. FINANCE/AUDIT COMMITTEE REPORT: (Dr. Dan Scheerer, Chair)

1. June 2022 Financial Reports:

Board members reviewed the MHRS Board's Financial Reports for June 2022 that included: 1) Reconciliation Report; 2) Contract Services Expense Reports; 3) Balance Sheet as of June 30, 2022; 4) Dashboard Report; and 5) Monthly Report of Network Funding Reserves.

◆ *June 2022 Reconciliation Report:*

After the report of Committee action, DAN SCHEERER MOVED THAT THE FULL BOARD ADOPT THE RECOMMENDATION OF THE FINANCE/AUDIT COMMITTEE TO APPROVE THE JUNE 2022 RECONCILIATION REPORT AS SUBMITTED. THE MOTION WAS SECONDED BY SEAN BRADY.

Dr. Scheerer and Fiscal Director Rhonda Hanes provided a thorough review of this all-inclusive report that shows deposits, checks written for MHRS Board operations, payments to in-network service providers and out-of-network community partners, and journal entries.

A ROLL CALL VOTE WAS THEN TAKEN ON THE ABOVE MOTION AS FOLLOWS: SUE HOOVER, YEA; LEONDRADA DAVIS, YEA; RANDI EARNEST, YEA; DENNIS HITCHCOCK, YEA; PAMELA KIRST, YEA; TONY MAYLE, YEA; DAN SCHEERER, YEA; SEAN BRADY, YEA; AND REID CARPENTER, YEA. THE MOTION WAS UNANIMOUSLY APPROVED RECEIVING NINE POSITIVE VOTES.

2. July 2022 Financial Reports:

Board members reviewed the MHRS Board's Financial Reports for July 2022 that included: 1) Reconciliation Report; 2) Contract Services Expense Reports; 3) Balance Sheet as of July 31, 2022; 4) Dashboard Report; and 5) Monthly Report of Network Funding Reserves.

◆ **July 2022 Reconciliation Report:**

After the report of Committee action, DAN SCHEERER MOVED THAT THE FULL BOARD ADOPT THE RECOMMENDATION OF THE FINANCE/AUDIT COMMITTEE TO APPROVE THE JULY 2022 RECONCILIATION REPORT AS SUBMITTED. THE MOTION WAS SECONDED BY SEAN BRADY.

Dr. Scheerer and Fiscal Director Rhonda Hanes provided a specific review of the report, following which A ROLL CALL VOTE WAS TAKEN ON THE ABOVE MOTION AS FOLLOWS: SUE HOOVER, YEA; LEONDRA DAVIS, YEA; RANDI EARNEST, YEA; DENNIS HITCHCOCK, YEA; PAMELA KIRST, YEA; TONY MAYLE, YEA; DAN SCHEERER, YEA; SEAN BRADY, YEA; AND REID CARPENTER, YEA. THE MOTION WAS UNANIMOUSLY APPROVED RECEIVING NINE POSITIVE VOTES.

3. **Appropriation Transfer – Calendar Year 2022 Budget:**

After the report of Committee action, DAN SCHEERER MOVED THAT THE BOARD ADOPT THE RECOMMENDATION OF THE FINANCE/AUDIT COMMITTEE TO APPROVE THE TRANSFER OF \$1,002,902.52 FROM THE CONTINGENCIES LINE ITEM TO THE FOLLOWING EXPENSE AREAS: SETTLEMENT DEDUCTIONS, \$2,902.52; AND CONTRACT SERVICES, \$1,000,000.00. THE MOTION WAS SECONDED BY LEONDRA DAVIS.

Fiscal Director Rhonda Hanes noted that this action will update the receipt of additional revenue and facilitate the allocation of those dollars for: 1) higher than expected settlement deductions related to the Muskingum County Levy; and 2) the provision of treatment/support services for persons with mental illness and/or addictions.

A ROLL CALL VOTE WAS THEN TAKEN ON THE ABOVE MOTION AS FOLLOWS: SUE HOOVER, YEA; LEONDRA DAVIS, YEA; RANDI EARNEST, YEA; DENNIS HITCHCOCK, YEA; PAMELA KIRST, YEA; TONY MAYLE, YEA; DAN SCHEERER, YEA; SEAN BRADY, YEA; AND REID CARPENTER, YEA. THE MOTION WAS UNANIMOUSLY APPROVED RECEIVING NINE POSITIVE VOTES.

IX. **PARTNERS WORKGROUP:**

1. **C.H.A.N.G.E.S Program – Guernsey County:**

(Summary included in Board Meeting Highlights attached to the minutes.)

2. **Annual Report of Client Grievances and Major/Unusual Incidents:**

(Summary included in Board Meeting Highlights attached to the minutes.)

X. **OLD BUSINESS:**

1. **FY 2020-2023 Strategic Plan Update:**

(Summary included in Board Meeting Highlights attached to the minutes.)

XI. **NEW BUSINESS:**

1. **Policy – Use of MHRS Board Facilities and Equipment:**

Board members reviewed proposed Policy V-A.16, *Use of MHRS Board Facilities and Equipment*, as well as a proposed lease agreement. The purpose of this policy is to detail

the terms under which outside entities may use the MHRS Board’s facilities and equipment. It was noted the sentence, “*The Board reserves the right to allow use of the space and equipment solely at its discretion,*” should cover any usage concerns.

SUE HOOVER MOVED THAT THE BOARD APPROVE POLICY V-A.16, *USE OF MHRS BOARD FACILITIES AND EQUIPMENT*, AS PRESENTED. THE MOTION WAS SECONDED BY SEAN BRADY, AND A ROLL CALL VOTE WAS TAKEN AS FOLLOWS: SUE HOOVER, YEA; LEONDRA DAVIS, YEA; RANDI EARNEST, YEA; DENNIS HITCHCOCK, YEA; PAMELA KIRST, YEA; TONY MAYLE, YEA; DAN SCHEERER, YEA; SEAN BRADY, YEA; AND REID CARPENTER, YEA. THE MOTION WAS UNANIMOUSLY APPROVED RECEIVING NINE POSITIVE VOTES.

2. Next Meeting:

The next meeting of the Board of Directors will be held on September 8, 2022, at the MHRS Board Office — with the schedule being:

6:00 to 7:00 pm	Separate Meetings of Finance/Audit Committee and Partners Workgroup
7:00 pm	Regular Board Meeting

XII. COMMENTS FOR THE GOOD OF THE ORDER:

► **APPRECIATION:** Director Cromwell thanked board members for smoothly shifting to ‘all in-person’ attendance at meetings. The MHRS Board lost its authority to meet virtually on June 30, 2022.

► **PEARL HOUSE UPDATE:** It is anticipated that residents can begin moving into the 34-apartment complex on August 25. Project Partner Fairfield Homes is planning an Open House for October 25.

► **BOARD MEMBER SPOTLIGHTS:** Jamie McGrew noted upcoming “Board Member Spotlights” will be: September, *Leondra Davis*; and October, *Randi Earnest*. (*Spotlights for Dr. Dan Scheerer (July) and Ben Taylor (August) are included in the Board Meeting Highlights attached to the minutes.*)

► **CONGRATULATIONS:** Members congratulated Morgan County Representative Tony Mayle, on his recent Licensed Professional Counselor certification issued by Ohio’s Counselor, Social Worker, & Marriage and Family Therapist Board.

► **COVID-19 PRECAUTIONS:** It was agreed that N-95 masks will be made available at future board meetings.

► **EXECUTIVE DIRECTOR’S MEDICAL LEAVE:** Director Cromwell will be on medical leave for a few weeks following an upcoming surgery. During her recuperation period, she will be working remotely from home.

XIII. ADJOURNMENT: The meeting adjourned at 9:00 p.m.

SIGNATURES

SUBMITTED BY:

APPROVED BY:

Linda Hand, Administrative Coordinator

Misty Cromwell, Executive Director

William Johnson, Board President