MENTAL HEALTH & RECOVERY SERVICES (MHRS) BOARD
Serving Coshocton, Guernsey, Morgan, Muskingum, Noble & Perry Counties
1500 Coal Run Road – Zanesville, OH, 43701

GOVERNING BOARD OF DIRECTORS – REGULAR BOARD MEETING
(November 13, 2025)

I. BOARD NOTIFICATION & COMPLIANCE WITH SUNSHINE LAW:

On November 3, 2025, board members, contract organization directors, service area news media, county boards of commissioners, and state legislators were notified that the Governing Board of Directors would meet on Thursday, November 13, 2025, at the MHRS Board Office — with the schedule of activities to include: 5:00 to 6:00 p.m., meetings of Finance/Audit Committee and Program Committee; and 6:00 p.m., Regular Board Meeting.

II. CALL TO ORDER: President Leondra Davis called the regular board meeting to order at 6:10 p.m.

III. ROLL CALL:

Board Members Present:
- ***Leondra Davis, President (Coshocton County)***
- ***Ben Taylor, Vice President (Perry County)***
- ***Sean Brady (Muskingum County)***
- ***Abby Corder (Muskingum County)***
- ***Randi Earnest (Guernsey County)***
- ***Sue Hoover (Muskingum County)***
- ***William Johnson (Coshocton County) – Virtual***
- ***Tony Mayle, Jr. (Morgan County)***
- ***Lt. Dave Peoples (Guernsey County)***
- ***Bonnie Taylor (Muskingum County)***

Board Members Excused:
- ***Wendy Starlin (Perry County)***
- ***Dr. Dan Scheerer (Muskingum County)***
- ***Dennis Hitchcock (Muskingum County)***
- ***Reid Carpenter (Noble County)***

There being ten board members present, a quorum was constituted for conducting official business.

Staff Members Present:
- ***Misty Cromwell, Executive Director***
- ***Rhonda Hanes, Associate Director / Director of Finance***
- ***Sarah Reed, Director of Compliance and Quality Improvement***
- ***Jamie McGrew, Director of Community Outreach & Programming***
- ***Roger Birch, Director of Youth & Family Services***
- ***Linda Hand, Administrative Coordinator***

IV. INTRODUCTION OF GUESTS:

The following virtual guests was present during the Program Committee Meeting & first portion of full board meeting:
- FFA Members & Staff Lead from Sheridan High School

Virtual guests at the Finance/Audit Committee were:
- Matt Davis, Owner of G. L. Davis Pharmacy in Caldwell, Ohio
- Heather Arnold, Manager of G. L. Davis Pharmacy

V. AGENDA: President Davis noted there were no changes in the November 13 meeting agenda that was mailed to board members. SEAN BRADY MOVED THAT THE GOVERNING BOARD OF DIRECTORS APPROVE THE AGENDA FOR THE NOVEMBER 13, 2025, BOARD MEETING AS MAILED. THE MOTION WAS SECONDED BY SUE HOOVER AND UNANIMOUSLY APPROVED.

VI. MEETING MINUTES: DAVE PEOPLES MOVED THAT THE GOVERNING BOARD OF

DIRECTORS APPROVE THE MINUTES OF THE OCTOBER 9, 2025, BOARD MEETING AS SUBMITTED. THE MOTION WAS SECONDED BY ABBY CORDER AND A ROLL CALL VOTE WAS TAKEN AS FOLLOWS: SEAN BRADY, YEA; ABBY CORDER, YEA; RANDI EARNEST, YEA; SUE HOOVER, YEA; WILLIAM JOHNSON, YEA; TONY MAYLE, YEA; DAVE PEOPLES, YEA; BEN TAYLOR, YEA; AND BONNIE TAYLOR, ABSTAIN. THE MOTION WAS APPROVED RECEIVING EIGHT POSITIVE VOTES AND ONE ABSTENTION.

VII. RECAP OF HARVEST OF HOPE EVENT:

(Summary included in Board Meeting Highlights.)

VIII. EXECUTIVE DIRECTOR'S REPORT:

Items reviewed:

- ***Oxford House Update:*** The Oxford House serving women in Cambridge is being transferred to Muskingum County. The Oxford House model relies on a self-run, self-supported, and democratically-governed structure with at least six residents per home. The Cambridge location was unable to fully sustain that requirement, which resulted in the decision to relocate the services.
- ***Youth Crisis Stabilization Updates:*** *(Summary included in Board Meeting Highlights.)*

IX. FINANCE & AUDIT COMMITTEE REPORT: *(Ben Taylor, Interim Chair)*

1. Financial Reports:

Board members reviewed the following October 2025 financial reports: 1) Balance Sheet as of October 31, 2025; 2) Dashboard Report; 3) Report of Network Funding Reserves; 4) Year-to-Date Status Report for the MHRS Board's Operating Budget; and 5) Reconciliation Report.

► ***October 2025 Reconciliation Report:***

Following the report of Committee action, BEN TAYLOR MOVED THAT THE GOVERNING BOARD OF DIRECTORS ADOPT THE RECOMMENDATION OF THE FINANCE & AUDIT COMMITTEE TO APPROVE THE OCTOBER 2025 RECONCILIATION REPORT AS SUBMITTED. THE MOTION WAS SECONDED BY WILLIAM JOHNSON, AND A ROLL-CALL VOTE WAS TAKEN AS FOLLOWS: SEAN BRADY, YEA; ABBY CORDER, YEA; RANDI EARNEST, YEA; SUE HOOVER, YEA; WILLIAM JOHNSON, YEA; TONY MAYLE, YEA; DAVE PEOPLES, YEA; BEN TAYLOR, YEA; AND BONNIE TAYLOR YEA. THE MOTION WAS UNANIMOUSLY APPROVED RECEIVING NINE POSITIVE VOTES.

2. Ohio Network for Innovation (ONI) Guardianship Contract:

Following the report of Committee action, BEN TAYLOR MOVED THAT THE GOVERNING BOARD OF DIRECTORS ADOPT THE RECOMMENDATION OF THE FINANCE & AUDIT COMMITTEE TO APPROVE THE CONTRACT BETWEEN THE MHRS BOARD AND ONI FOR THE PERIOD JANUARY 1, 2026, THROUGH DECEMBER 31, 2026. THE MOTION WAS SECONDED BY DAVE PEOPLES.

This contract will support up to 42 behavioral health clients who cannot make decisions for themselves.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS: SEAN BRADY, YEA; ABBY CORDER, YEA; RANDI EARNEST, YEA; SUE HOOVER, YEA; WILLIAM JOHNSON, YEA; TONY MAYLE, YEA; DAVE PEOPLES, YEA; BEN TAYLOR, YEA; AND BONNIE TAYLOR YEA. THE MOTION WAS UNANIMOUSLY APPROVED RECEIVING NINE POSITIVE VOTES.

3. Request – G. L. Davis Drug, Inc., Caldwell, Ohio:

Davis Drug requested assistance with implementing a docu-dose automated medication packaging system with total costs listed as $452,475 ($300,000 of that amount would be for the purchase of an automated medication packaging machine to replace their current outdated equipment). Davis Drug serves about 1200 patients, including the residents of the MHRS Board's two network group homes for persons with severe mental illness.

After considerable deliberation of the Finance/Audit Committee's recommendation to support this request, the Governing Board of Directors developed the following action:

DAVE PEOPLES MOVED THAT THE FULL GOVERNING BOARD OF DIRECTORS APPROVE A ONE-TIME CONTRACT IN THE AMOUNT OF $300,000 WITH G. L. DAVIS DRUG, INC. TO SUPPORT THE PROVISION OF DOC-U-DOSE SERVICES FOR PATIENTS IN OUR SERVICE AREA. THE MOTION WAS SECONDED BY SUE HOOVER, AND A ROLL CALL VOTE WAS TAKEN AS FOLLOWS: SEAN BRADY, YEA; ABBY CORDER, YEA; RANDI EARNEST, YEA; SUE HOOVER, YEA; TONY MAYLE, YEA; DAVE PEOPLES, YEA; BEN TAYLOR, YEA; AND BONNIE TAYLOR YEA. THE MOTION WAS APPROVED RECEIVING EIGHT POSITIVE VOTES. *(Per state regulations, board members who attend meetings virtually may not vote on expenditures exceeding $100,000.)*

MHRS Board Director of Compliance & Quality Improvement Sarah Reed will prepare the contract between the MHRS Board and Davis Drug.

X. PROGRAM COMMITTEE: *(Randi Earnest, Chair)*

►POLICY UPDATES: (Policies were in the Electronic Board Meeting Packet for Review Prior to the Meeting)

♦ HEALTH & SAFETY POLICIES:

Following the report of committee review, SUE HOOVER MOVED THAT THE GOVERNING BOARD OF DIRECTORS ADOPT THE RECOMMENDATION OF THE PROGRAM COMMITTEE TO APPROVE THE FOLLOWING HEALTH & SAFETY POLICIES: ***Cybersecurity; and Incident Reporting.*** THE MOTION WAS SECONDED BY DAVE PEOPLES. THERE WERE NO OBJECTIONS TO THIS MOTION.

♦ HUMAN RELATIONS POLICY:

Following the report of committee review, SEAN BRADY MOVED THAT THE GOVERNING BOARD OF DIRECTORS ADOPT THE RECOMMENDATION OF THE PROGRAM COMMITTEE TO APPROVE THE FOLLOWING HUMAN RELATIONS POLICY: ***Auditor of State – System for Reporting Fraud.*** THE MOTION WAS SECONDED BY SUE HOOVER. THERE WERE NO OBJECTIONS TO THIS MOTION.

♦ PERSONNEL POLICIES:

Following the report of committee review, DAVE PEOPLES MOVED THAT THE GOVERNING BOARD OF DIRECTORS ADOPT THE RECOMMENDATION OF THE PROGRAM COMMITTEE TO APPROVE THE FOLLOWING PERSONNEL POLICIES: ***Memberships in Organizations and Associations; Resignation; Layoff; Separation Pay; Retirement; Attendance and Tardiness; Notification of Absence; Political Activity; Dress Code; Overtime Approval; Weather & Other Emergencies; Employee Complains; Employee Complaint Form; and Succession Plan for Executive Director.*** THE MOTION WAS SECONDED BY SEAN BRADY. THERE WERE NO OBJECTIONS TO THIS MOTION.

XI. OLD BUSINESS: (None)

XII. NEW BUSINESS:

1. Directors & Officers Liability Insurance – Risk Management:

Backup information related to the level and adequacy of risk management coverage was included in the members' electronic meeting packet. Following review, ABBY CORDER MOVED THAT THE GOVERNING BOARD OF DIRECTORS APPROVE THE LEVEL AND ADEQUACY OF INSURANCE COVERAGE AS PRESENTED – TO PROTECT AGAINST ALLEGATIONS OF IMPROPER CONDUCT OR NEGLIGENCE WHEN CARRYING OUT BOARD MEMBERS' DUTIES. THE MOTION WAS SECONDED BY RANDI EARNEST, AND A ROLL CALL VOTE WAS TAKEN AS FOLLOWS: SEAN BRADY, YEA; ABBY CORDER, YEA; RANDI EARNEST, YEA; SUE HOOVER, YEA; WILLIAM JOHNSON, YEA; TONY MAYLE, YEA; DAVE PEOPLES, YEA; BEN TAYLOR, YEA; AND BONNIE TAYLOR, YEA. THE MOTION WAS UNANIMOUSLY APPROVED RECEIVING NINE POSITIVE VOTES.

XIII. COMMENTS FOR THE GOOD OF THE ORDER:

- Misty shared some special messages of appreciation that were received at the MHRS Board Office. Messages were from the Miles' Mission group that addresses infant loss; the residents of the Liberty Manor Group Home; and a Coshocton County 4-H Group.

XIV. NEXT MEETING: The next meeting of the Governing Board of Directors will be ***Thursday, December 11, 2025, at 6:00 p.m. @ the MHRS Board Office, 1500 Coal Run Road, Zanesville.*** (There will be no committee meetings.) The schedule will be:

5:00 to 5:30 p.m.	End of Calendar Year Board Member Recognition Dinner
5:30 to 6:00 p.m.	"Making a Difference" Presentation
6:00 p.m.	Regular Board Meeting

XV. ADJOURNMENT: The meeting adjourned at 7:05 p.m.

<u>SIGNATURES</u>

SUBMITTED BY:

Linda Hand, Administrative Coordinator

APPROVED BY:

Misty Cromwell, Executive Director

Leondra Davis, Board President