

MENTAL HEALTH & RECOVERY SERVICES (MHRS) BOARD
Serving Coshocton, Guernsey, Morgan, Muskingum, Noble & Perry Counties
 1500 Coal Run Road – Zanesville, OH, 43701

OFFICIAL MINUTES
(October 13, 2022)

I. BOARD NOTIFICATION & COMPLIANCE WITH SUNSHINE LAW:

On October 4, 2022, board members, contract organization directors, service area news media, county boards of commissioners, and state legislators were notified the Board of Directors would meet on Thursday, October 13, 2022, at the MHRS Board Office — with the schedule of activities to include: 6:00 p.m., Presentation by Dr. Michael Gillette on “*Transforming the Funding Process;*” and 7:00 p.m., regular board meeting.

II. CALL TO ORDER: President William Johnson called the regular board meeting to order at 7:15 p.m.

III. OATH OF OFFICE: Associate Director Elaine Shuster administered the Oath of Office to *Jennifer Hanson* and *Larisa Harper*, both Muskingum County Representatives.

IV. ROLL CALL:

Board Members present:

- *William Johnson, President (Coshocton County)*
- *Sue Hoover, Vice-President (Muskingum County)*
- *Sean Brady (Muskingum County)*
- *Leondra Davis (Coshocton County)*
- *Randi Earnest (Guernsey County)*
- *Megan Gee (Guernsey County)*
- *Jennifer Hanson (Muskingum County)*
- *Larisa Harper (Muskingum County)*
- *Dan Scheerer, M.D. (Muskingum County)*
- *Ben Taylor (Perry County)*

Board Members excused:

- *Reid Carpenter (Noble County)*
- *Wendy Starlin (Perry County)*
- *Dennis Hitchcock (Muskingum County)*
- *Tony Mayle, Jr. (Morgan County)*

There being ten board members present, a quorum was constituted for conducting official business.

Staff Members present:

- *Misty Cromwell, Executive Director*
- *Elaine Shuster, Associate Director*
- *Karl Hoop, Crisis/Criminal Justice Coordinator*
- *Jamie McGrew, Care Management Director*
- *Rhonda Hanes, Fiscal Operations Director*
- *Roger Birch, Youth & Family Services Coordinator*
- *Linda Hand, Administrative Coordinator*

V. INTRODUCTION OF GUESTS: No guests were present.

VI. AGENDA: President Johnson noted there were no revisions to the pre-mailed agenda. RANDI EARNEST MOVED THAT THE BOARD APPROVE THE OCTOBER 13, 2022, MEETING AGENDA AS MAILED. THE MOTION WAS SECONDED BY BEN TAYLOR AND

UNANIMOUSLY APPROVED.

VII. MEETING MINUTES:

The minutes from the September 8th board meeting were e-mailed to board members on September 14. | President Johnson noted that, following the September 8th board meeting, the Muskingum County Auditor provided Fiscal Director Rhonda Hanes with a revised levy estimate for CY 2023 (from \$1,419,345.41 to \$1,418,039.44). The minutes have been amended.

BEN TAYLOR MOVED THAT THE BOARD APPROVE THE MINUTES OF THE SEPTEMBER 8, 2022, REGULAR BOARD MEETING AS AMENDED. THE MOTION WAS SECONDED BY LEONDRA DAVIS, AND A ROLL CALL VOTE WAS TAKEN AS FOLLOWS: SUE HOOVER, YEA; SEAN BRADY, ABSTAIN; LEONDRA DAVIS, YEA; RANDI EARNEST, YEA; MEGAN GEE, YEA; JENNIFER HANSON, YEA; LARISA HARPER, ABSTAIN; DAN SCHEERER, YEA; AND BEN TAYLOR, YEA. THE MOTION WAS APPROVED RECEIVING SEVEN POSITIVE VOTES AND TWO ABSTENTIONS.

VIII. EXECUTIVE DIRECTOR'S REPORT:

Key issues from Misty Cromwell's October Director's Report were:

- ◆ **Grand Opening of Perry Behavioral Health Choices' TMS Clinic:** *(Summary included in Board Meeting Highlights attached to the minutes.)*
- ◆ **Opening of Pearl House Zanesville:** *(Summary included in Board Meeting Highlights attached to the minutes.)*
- ◆ **Friend of Recovery Awards:** *(Summary included in Board Meeting Highlights attached to the minutes.)*
- ◆ **Muskingum County Levy Renewal Campaign:** *(Summary included in Board Meeting Highlights attached to the minutes.)*
- ◆ **Week of Appreciation:** This year the MHRS Board focused their appreciation efforts on the hard-working employees of our network's contract providers. Each employee received a plush throw. The MHRS Board has also ordered comfort bags for service area funeral home directors and coroners. The comfort bags will also include important resource information.
- ◆ **InCK Leadership Honorarium:** *(Summary included in Board Meeting Highlights attached to the minutes.)*
- ◆ **Southeast Trauma-Informed Care Collaborative (SETICC):** *(Summary included in Board Meeting Highlights attached to the minutes.)*

IX. FINANCE/AUDIT COMMITTEE REPORT: *(Dr. Dan Scheerer, Chair)*

1. September 2022 Financial Reports:

Board members reviewed the MHRS Board's Financial Reports for September 2022 that included: 1) Reconciliation Report; 2) Contract Services Expense Reports; 3) Balance Sheet as of September 30, 2022; 4) Dashboard Report; 5) Monthly Report of Network Funding Reserves; and 6) a 'Year-to-Date' Status Report for the MHRS Board's CY 2022 Operating Budget.

◆ **September 2022 Reconciliation Report:**

After the report of Committee action, DAN SCHEERER MOVED THAT THE FULL BOARD ADOPT THE RECOMMENDATION OF THE FINANCE/AUDIT COMMITTEE TO APPROVE THE SEPTEMBER 2022 RECONCILIATION REPORT AS SUBMITTED. THE MOTION WAS SECONDED BY BEN TAYLOR.

Dr. Scheerer provided a thorough review of this all-inclusive report that shows deposits, checks written for MHRS Board operations, payments to in-network service providers and out-of-network community partners, and journal entries.

A ROLL CALL VOTE WAS THEN TAKEN ON THE ABOVE MOTION AS FOLLOWS: SUE HOOVER, YEA; SEAN BRADY, YEA; LEONDR A DAVIS, YEA; RANDI EARNEST, YEA; MEGAN GEE, YEA; JENNIFER HANSON, YEA; LARISA HARPER, YEA; DAN SCHEERER, YEA; AND BEN TAYLOR YEA. THE MOTION WAS UNANIMOUSLY APPROVED RECEIVING NINE POSITIVE VOTES.

2. Allocation Request – “Flight School” Facility – Coshocton Behavioral Health Choices:

After the report of committee action, DAN SCHEERER MOVED THAT THE BOARD ADOPT THE RECOMMENDATION OF THE FINANCE/AUDIT COMMITTEE TO APPROVE THE SPECIAL ALLOCATION REQUEST FROM COSHOCTON BEHAVIORAL HEALTH CHOICES IN THE AMOUNT OF \$133,848.73 — TO REIMBURSE CBHC FOR THE PURCHASE OF A BUILDING TO HOUSE THE ORGANIZATION’S “FLIGHT SCHOOL” PROGRAM FOR CHILDREN AND FAMILIES . . . CONTINGENT UPON THE FOLLOWING ACTIONS: (1) BROADER FISCAL TRANSPARENCY; (2) MONTHLY FISCAL MEETINGS WITH APPLICABLE MHRS BOARD STAFF TO HELP ACHIEVE IMPROVED FISCAL STABILITY; (3) A MEETING OF CBHC’S BOARD OF DIRECTORS WITH MHRS BOARD DIRECTOR MISTY CROMWELL; AND (4) FUTURE ADHERENCE TO THE MHRS BOARD’S EXISTING SPECIAL ALLOCATION REQUEST PROCESSES. THE MOTION WAS SECONDED BY SEAN BRADY.

Chairman Scheerer stressed that the MHRS Board values the quality services provided by CBHC, and the above contingencies were included in the allocation approval to help ensure that CBHC can become a fiscally strong contract organization and can continue providing help to Coshocton County residents for many years to come.

A ROLL CALL VOTE ON THE ABOVE MOTION WAS THEN TAKEN AS FOLLOWS: SUE HOOVER, YEA; SEAN BRADY, YEA; LEONDR A DAVIS, YEA; RANDI EARNEST, YEA; MEGAN GEE, YEA; JENNIFER HANSON, ABSTAIN; LARISA HARPER, YEA; DAN SCHEERER, YEA; AND BEN TAYLOR, YEA. THE MOTION WAS APPROVED RECEIVING EIGHT POSITIVE VOTES AND ONE ABSTENTION.

3. Appropriation Transfer – Calendar Year 2022 Budget:

After the report of Committee action, DAN SCHEERER MOVED THAT THE FULL BOARD ADOPT THE RECOMMENDATION OF THE FINANCE/AUDIT COMMITTEE TO APPROVE THE TRANSFER OF \$521,898.59 FROM THE CONTINGENCIES LINE ITEM TO THE FOLLOWING EXPENSE AREAS: (1) SETTLEMENT DEDUCTIONS, \$398.59; (2) INSURANCE – MHRS BOARD EMPLOYEES, \$15,000.00; (3) EMPLOYEE SALARIES, \$5,000.00; (4) PERS, \$1,000.00; (5) MEDICARE, \$500.00; AND (6) CONTRACT SERVICES, \$500,000.00. THE MOTION WAS SECONDED BY BEN TAYLOR, AND A ROLL CALL VOTE WAS TAKEN AS FOLLOWS: SUE HOOVER, YEA; SEAN BRADY, YEA; LEONDR A DAVIS, YEA; RANDI EARNEST, YEA; MEGAN GEE, YEA; JENNIFER HANSON, YEA; LARISA HARPER, YEA; DAN SCHEERER, YEA; AND BEN TAYLOR, YEA. THE MOTION WAS UNANIMOUSLY APPROVED RECEIVING NINE POSITIVE VOTES.

4. Transitional Opioid Response Grant Billings:

After the report of Committee action, DAN SCHEERER MOVED THAT THE FULL BOARD ADOPT THE RECOMMENDATION OF THE FINANCE/AUDIT COMMITTEE TO APPROVE THE CONTINUED PAYMENT OF CONTRACT

PROVIDERS' SOR GRANT BILLINGS DURING THE TRANSITION FROM THE END OF THIS YEAR'S FUNDING PERIOD (SEPTEMBER 28, 2022) AND RECEIPT OF THE NEXT ROUND OF FUNDING FROM THE OHIO DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES. THE MOTION WAS SECONDED BY SEAN BRADY, AND A ROLL CALL VOTE WAS TAKEN AS FOLLOWS: SUE HOOVER, ABSTAIN; SEAN BRADY, YEA; LEONDRA DAVIS, YEA; RANDI EARNEST, YEA; MEGAN GEE, YEA; JENNIFER HANSON, ABSTAIN; LARISA HARPER, YEA; DAN SCHEERER, YEA; AND BEN TAYLOR, YEA. THE MOTION WAS APPROVED RECEIVING SEVEN POSITIVE VOTES AND TWO ABSTENTIONS.

5. State Opioid Stimulus and No-Cost Extension Sub-Grant Awards:

After the report of committee action, DAN SCHEERER MOVED THAT THE FULL BOARD ADOPT THE RECOMMENDATION OF THE FINANCE/AUDIT COMMITTEE TO APPROVE THE FOLLOWING STATE OPIOID STIMULUS AND NO-COST EXTENSION SUB-GRANT AWARDS:

Allwell Behavioral Health	\$ 42,517.06
Coshocton Behavioral Health Choices	\$ 73,634.56
Guernsey Health Choices	\$ 49,671.46
Muskingum Behavioral Health	\$ 67,836.80
Perry Behavioral Health Choices	\$ 90,084.10
Muskingum County Health Department	\$ 54,505.10
Muskingum Valley Health Centers	\$111,909.75
Zanesville Treatment Center	\$ 47,287.00
Cambridge Municipal Court	\$172,244.80
Admin. Fees	\$ 35,611.37
TOTAL:	\$745,302.00

THE MOTION WAS SECONDED BY LEONDRA DAVIS, AND A ROLL CALL VOTE WAS TAKEN AS FOLLOWS: SUE HOOVER, ABSTAIN; SEAN BRADY, YEA; LEONDRA DAVIS, YEA; RANDI EARNEST; YEA; MEGAN GEE, YEA; JENNIFER HANSON, ABSTAIN; LARISA HARPER, YEA; DAN SCHEERER, YEA; AND BEN TAYLOR, YEA. THE MOTION WAS APPROVED RECEIVING SEVEN POSITIVE VOTES AND TWO ABSTENTIONS.

X. OLD BUSINESS:

(None)

XI. NEW BUSINESS:

1. CY 2023-2025 Community Assessment and Plan (CAP):

Misty Cromwell and Elaine Shuster reported on the MHRS Board's recent submission of

the first section of the CAP for CY 2023-2025. This section was focused on ***Legislative Requirements – Crisis Services Continuum***. The MHRS Board’s current Crisis Continuum includes the following components: Crisis Call Centers, Mobile Crisis Teams, Crisis Residential Services, 23-Hour Crisis Observation, Crisis Stabilization Center, Inpatient Crisis Psychiatric Services, and Withdrawal Management. The report included information about the MHRS Board’s plans to develop a short-term youth crisis stabilization center in Guernsey County.

The complete CAP must be submitted to OhioMHAS by the end of January 2023. The next segments of the CAP will include important data/information from the MHRS Board’s recent Community Needs Assessment Survey effort that will close October 31, 2022.

2. Strategic Plan Proposal:

Misty Cromwell reviewed a MHRS Board-requested Strategic Plan Proposal prepared by Dr. Michael Gillette to support a strategic planning initiative. The MHRS Board has a strategic plan that expires on June 30, 2023, and it was felt that a strategic planning session in the first quarter of CY 2023 guided by Dr. Gillette and another consultant would build upon the efforts being undertaken with regard to a needs assessment and a priority-setting exercise.

BEN TAYLOR MOVED THAT THE BOARD APPROVE THE STRATEGIC PLANNING PROPOSAL PREPARED BY DR. MICHAEL GILLETTE IN THE AMOUNT OF \$19,500.00 – FOR GUIDANCE IN THE MHRS BOARD’S UPCOMING STRATEGIC PLANNING PROCESS. THE MOTION WAS SECONDED BY MEGAN GEE AND A ROLL CALL VOTE WAS TAKEN AS FOLLOWS: SUE HOOVER, YEA; SEAN BRADY, YEA; LEONDR A DAVIS, YEA; RANDI EARNEST, YEA; MEGAN GEE, YEA; JENNIFER HANSON, YEA; LARISA HARPER, YEA; DAN SCHEERER, YEA, AND BEN TAYLOR, YEA. THE MOTION WAS UNANIMOUSLY APPROVED RECEIVING NINE POSITIVE VOTES.

- 3. Next Meeting:** The next meeting of the Board of Directors will be held at 7:00 p.m. on November 10, 2022, at the MHRS Board Office. The Finance/Audit Committee and Partners Workgroup will be meeting from 6:00 to 7:00 p.m.

XII. COMMENTS FOR THE GOOD OF THE ORDER:

► ***Health Equity Moment:*** Members reviewed the Health Equity Moment for October: *As we strive towards health equity, diversity, and inclusion, we must challenge our ways of thinking and understanding. Translating what we are learning into how we practice as behavioral health leaders is the challenge. Here is a great example pulled out of a job posting that shows how learning about the experiences of marginalized groups can change recruiting strategies: “Don’t meet every single requirement? Studies have shown that women and people of color are less likely to apply for jobs unless they meet every single qualification. At Tegus we are dedicated to building a diverse, inclusive and authentic workplace, so if you’re excited about this role but your past experiences don’t align perfectly with every qualification in the job description, we encourage you to apply anyway. You may be just the right candidate for this or other roles.”*

XIII. ADJOURNMENT: The meeting adjourned at 8:15 p.m.

SIGNATURES

SUBMITTED BY:

APPROVED BY:

Linda Hand, Administrative Coordinator

Misty Cromwell, Executive Director

William Johnson, Board President